



05/08/20

To: All Customers

From: Kevin McHenry

Subject: Update # 6: COVID-19 / Coronavirus Actions at Kirkhill

Dear Valued Customer,

To date, we have had 11 confirmed cases of COVID-19, 10 current employees and 1 former. Five current employees have returned back to work and the remaining 5 are recovering at home. None have required any hospitalization.

We continue to be consistent with our thermal screening practices as well as mandated use of PPE for anyone entering our facility. We have also set up safety barriers (plexi glass) in a few more departments and are making fast progress to have it set up in all of our departments where employees work closely with one another.

We will continue to be vigilant and transparent both internally and externally to you, our customers. We also ask that you do the same in return and communicate any change in your demand positions as quickly as possible and in this regard we would like to thank you for the inputs received this week.

If anyone has any questions, do not hesitate to reach out to your Kirkhill customer service contact, your sales contact or myself with any questions.

Sincerely,

Kevin McHenry
President