03/27/20

To: All Customers

From: Kevin McHenry

Subject: Update # 2: COVID-19 / Coronavirus Actions at Kirkhill

Dear Valued Customer,

This is the second update from Kirkhill regarding the actions we are taking to protect our employees, our business, and our commitments to our customers.

The health and safety checks upon entry to our facility are still in place. As of today, both our employees and facilities are safe with zero detection. We are continuing to meet our current commitments and do not see that recovery or delivery commitment being interrupted in the near term. We have a team dedicated to our response to the pandemic and have Business Continuity Plans in place.

Kirkhill is communicating regularly with its supplier base to capture updated status information. This is also to keep our customers informed of any changes in the potential severity of impact to delivery of components manufactured in regions of the world affected by the virus. To date, we do not see any risk to our supply chain.

Kirkhill, Inc. is classified within the US Defense Industrial Base Sector of the Critical Infrastructure Sectors recognized by the US Department of Homeland Security. It is a policy of the US government that these industries continue to function with minimal disruption. Our Essential Business will continue to perform its normal job functions.

As I stated in previous communications, we will get through this but it will take us all being vigilant and transparent both internally and externally to you. We also ask that you, our customers, do that same in return and communicate any change in your demand positions as quickly as possible.

If anyone has any questions, do not hesitate to reach out to your Kirkhill customer service or sales contact or also myself in case of emergency.

Sincerely,

Kevin McHenry
President

300 East Cypress, Brea CA 92821
Tel: +1-714-529-4901